



TROOP/GROUP DUES RECORD

(This record is kept by the troop leader, group coordinator, or the treasurer where the troop/group collects dues from its members.)

Troop/Group Number _____

Year _____

Names	Month Day														
1															1
2															2
3															3
4															4
5															5
6															6
7															7
8															8
9															9
10															10
11															11
12															12
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16															16
17															17
18															18
19															19
20															20
21															21
22															22
23															23
24															24
	Totals														

HOW TO USE THIS FORM

The following method may be used to indicate that the dues are paid in full (X); in part (record actual amount paid); or not at all (leave the square blank). When, in the case of non-payment or partial payment, the balance is paid, the (X) may be used to cover the amount already recorded as a partial payment or to fill the blank space. At the end of each month, a vertical line may be drawn in red

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19															19
20															20
21															21
22															22
23															23
24															24
	Totals														

IMPORTANT

This record, or a copy of it, should be forwarded as the leadership of the troop group changes. This record is the property of the troop/group to which the record applies and is **not** the property of the person who keeps the record.